

TERMS OF PARTICIPATION

1. PARTICIPANT APPLICATION

- 1.1. MTP accepts participant application (original Form A1, completed and signed) provided that the exhibition space rental deposit (as referred to in point 2) is paid.
- 1.2. The applicants (exhibitors) shall register co-exhibitors that will use the space of their trade fair stands.

2. SPACE RENTAL, PAYMENT TERMS

- 2.1. The exhibition space prices related to the participation in the trade fair include the following:
 - space rental fee for the trade fair period, construction and dismantling periods,
 - for developed space – additionally standard stand construction and furnishings as per MTP's design.
- 2.2. In the calculation of the space rental fee, MTP mathematically rounds off the space to a full square metre.
- 2.3. Space rental deposit
 - 2.3.1. The party ordering exhibition space (on Application Form A1) shall pay the exhibition space rental deposit, which is a prerequisite for MTP's acceptance of the participant's application.
 - 2.3.2. Deposit rate:
100% of total gross value* of the ordered space
- 2.4. An invoice shall not be issued for the payment of a deposit. A deposit paid by the party ordering the exhibition space on the day of contract conclusion (Confirmation of Participant Application) shall be credited to the exhibition space rental payment. An invoice for the payment shall be issued by MTP within 7 days from the contract conclusion (i.e. the date on which the Confirmation is issued).
- 2.5. All settlements of accounts with foreign fair participants (exhibitors) for space rental shall be carried out by MTP according to the average EUR exchange rate announced by the National Bank of Poland on the last workday preceding the application deadline.

3. TERMS OF PAYMENT FOR REMAINING TRADE FAIR SERVICES

- 3.1. Payment terms for stand construction and furnishings are regulated in a separate agreement.
Amounts due for ordering other trade fair services (catalogue advertisement, advertising structures, electricity and water supply, rental of furniture and other equipment, auxiliary staff, stand cleaning, etc.) shall be invoiced by MTP within 7 days following the fair conclusion date.
- 3.2. All settlements of accounts with foreign fair participants (exhibitors) for the remaining trade fair services shall be carried out by MTP according to the average EUR exchange rate announced by the National Bank of Poland on the last workday preceding the fair commencement date.

4. ELECTRICITY CHARGE

- 6.1 MTP shall charge the customers ordering electricity supply for the use of its power network. The rates depend on the power supplied and are as follows:

Power supply	Net charge** [in PLN]
3 kW (1x16A)	46
9 kW (3x16A)	137
14 kW (3x25A)	214
18 kW (3x32A)	275
36 kW (3x63A)	550
2.3 kW (1x10A) 24 h	27
9 kW (3x16A) 24 h	105

- 6.2 An invoice for the use of electricity shall be issued within 7 days from the fair conclusion date.
- 6.3 All settlements of accounts with foreign contractors for the use of electricity shall be carried out by MTP according to the average EUR exchange rate announced by the National Bank of Poland on the last workday preceding the fair commencement date.

4. WASTE COLLECTION CHARGE

- 7.1 MTP shall receive from stand constructors a waste collection charge. The rates depend on the size of the space rented and are as follows

Rented space	Net charge** [in PLN]
up to 150 m ²	3.90 per each m ² of rented space
over 150 m ²	flat rate: 585.00

- 7.2 The waste collection charge shall be invoiced within 7 days from the fair conclusion date.
- 7.3 All settlements of accounts with foreign contractors for the waste collection charge shall be carried out by MTP according to the average EUR exchange rate announced by the National Bank of Poland on the last workday preceding the fair commencement date.

5. PAYMENTS AND BANK CHARGES / COMMISSIONS

All payments for participation in the trade fair (registration fee and space rental fees) and orders of trade fair services shall be settled by the payers together with any applicable bank charges and commissions.

* gross value is the ordered space multiplied by its unit price and includes the value added tax (VAT), if applicable

**unit price/net fee does not include the value added tax (VAT)

"Regulations for trade fair participants" are available on the website www.kwzh.pl/en
Regulations will be sent by post on the Exhibitor's request.